COURSE SUBSTITUTION OR EQUIVALENCY APPROVAL FORM
For Department of Kinesiology Only
Updated 9/2020

A course substitution or equivalency form is used when a student wishes to substitute a course within the major or seek course equivalency. The course substitution or equivalency should be approved by your advisor before enrolling in the course. If you have already completed a course and you wish to use that course to substitute for a major requirement, you may also use this form.

* If you wish to substitute or seek equivalency for a course from another institution, you must also attach a course syllabus or bulletin description.
* YOU MUST ALSO ATTACH A COPY OF YOUR DEGREE PROGRESS REPORT WHEN SUBMITTING THIS FORM.
* Incomplete forms will not be reviewed.

Student Name: ___________________________________________ ID#: __________________________
SFSU email: ___________________________________________ Concentration: ______________________

COURSE FOR WHICH YOU SEEK SUBSTITUTION OR EQUIVALENCY
Type of course (Example: Pre-req, core, concentration, elective): ________________________________
Course # (Ex. KIN 250): ____________ Course Title: _________________________________________ Units: ______
Course Code / Line Number on DPR [Example: R10343 / L0060]: ______________________________________ (The code and line number can be found on your DPR under each course requirement)

SUBSTITUTION OR EQUIVALENCY COURSE
Course # (Ex. KINS 01): ____________ Course Title: _________________________________________ Units: ______
Institution where course was taken ___________________ Term/Year: __________ Grade received: ______
(If taken at another institution other than SFSU, you must attach a course syllabus or bulletin description)
Waive Deficient Units: YES _____ NO _____ Number of units to waive: __________

MAJOR ADVISOR APPROVAL
Name: ___________________________________________ Signature: ___________________________ Date: __________

** Once your form is approved by your advisor, please submit your form to the Department of Kinesiology by emailing kinesiol@sfsu.edu **